

OFFICE OF THE PRINCIPAL, ISPAT AUTONOMOUS COLLEGE, RAURKELA

LETTER NO: 2399/ICR/26

DATE 07.10.2026

NOTICE

It is for the information of all the students that prescribed Nomination Form may be obtained from the College Website portal and also at the College Cash counter only on 09.10.2026 from 09:00AM to 12:30PM.

They are informed to attach the following documents with duly filled Nomination Form to make it valid.

1. An Attendance Certificate issued by the Attendance Verifying officer of the college.
2. An Academic Clearance certificate issued by the Controller / Dy Controller of Examination from Autonomous Section.
3. Declaration / Undertaking by the student.

Further, they are also informed to follow the instructions given below at the time of filling the Nomination form to avoid any rejection.

- a. The Nomination form is to be duly filled in **(Blue/Black Ball point pen only)** by the eligible candidate, his/her Proposer and Seconder in their own handwriting at the respective space provided in the form.
- b. Signature of the candidate, his/her Proposer and Seconder should not be in CAPITAL LETTERS.
- c. A student cannot file nomination form for more than one office.
- d. The Proposer and Seconder can propose or second only one candidate for the same office.
- e. Only those students who are in the college electoral roll and are in possession of valid identity cards are eligible to contest, propose, second and vote in the election.
- g. Further, nomination will be invalid if:
 - i. Full name of candidate is missing.
 - ii. The name of the office is wrongly spelled.
 - iii. There is over writing / Correction.
 - iv. The entries are wrong and illegible
 - v. Nomination paper is incomplete in any respect.
 - vi. Signature is in capital letters.
 - vi. Over age or under age of the student.
 - vii. In case of non-clearance of Library books & dues (if any of the previous academic session).
 - viii. There is any use of Whiteners / Markers.
 - ix. Failed to take readmission.
 - x. There is any kind of damage to the nomination form.

N.B. – All other reasons for invalid of Nomination are as per the Eligibility criteria mentioned in guidelines of Higher Education Department for all candidates.

R Mishra
07-10-2026
Principal
Ispat Autonomous College
Raurkela