

No. 2340/ICR/26 Date: 03-10-2026**REVISED NOTICE AS PER COLLEGE NOTIFICATION NO: 1294/ICR/26 DATE: 28/09/2026****NOTICE FOR FORM FILL UP (+2 2<sup>nd</sup> Yr. ARTS/SC./COM./VOC.)**  
**(For Regular & Ex-Regular)**

As per the CHSE Notification No. EG-1-413/2025/4434/CHSE (O). Dated. 24.09.2026, Enrollment (Form Fill-up) of Regular students and **Form Fill up** of ex-regular students will be done for class XII students of Arts, Commerce, Science and Vocational streams including Correspondence course for Annual H. S. Examination, 2027, as per the following Schedule & guidelines.

**ELIGIBILITY CRITERIA FOR ENROLLMENT OF REGULAR CANDIDATE FOR A.H.S. EXAMINATION, 2027:**

All candidates registered under CHSE, (O) in the year 2025 are eligible to appear at the Annual H.S. Examination, 2027 as a Regular candidate.

**"ENROLLMENT FEES" FOR THE ANNUAL H.S. EXAMINATION-2027**

|                                                    |                  |
|----------------------------------------------------|------------------|
| (i) Examination Form Fill up fees per candidate,   | Rs.600/-         |
| (ii) Fees for Migration Certificate per candidate, | Rs.100/-         |
| (iii) Fees for Pass Certificate per candidate,     | Rs.100/-         |
| <b>Total</b>                                       | <b>=Rs.800/-</b> |

(iv) Project Work/ evaluation and updation Fee  
for all Commerce students per paper per student Rs.40/-

(v) Practical Examination fees/ evaluation fee per paper per student Rs.40/-

(vi) Internal Examination / evaluation / updation Fee per paper per student for all stream Rs.40/-

(vii) 1<sup>st</sup> Late Fine (Per student) Rs.200/-

(viii) 2<sup>nd</sup> Late Fine Rs.600/-

**(Internal Examination Fee is to be collected from regular & ex- regular students in Arts/ Commerce/Science & Vocational streams including Correspondence Course for non-Practical/Non-Project subjects only)**

**NB: In Biology paper one has to pay Rs. 80/- towards practical fee as it has two components Biology-I (Bot.) & Biology-II (Zoology) for each Component Rs. 40/-.**

(ix) The additional Centre Charge of Rs.50/- per student will be collected from the candidates of institutions which are newly opened during or after the Academic year, 2023-24.

**COMPARTMENTAL CANDIDATE:**

A candidate can fill up form as a Compartmental candidate if he/she satisfies all the following criteria:

- Secured an aggregate of 210 marks in 2025 AHSE or 2026 AHSE,
- Either failed in one or more papers, or his/her Paper (s) has been cancelled due to adopting malpractice in 2026 AHSE / AHS (INSTANT) Examination-2026 or / AHS (INSTANT) Examination-2026 or AHSE 2025/ AHS (INSTANT) Examination-2025,
- Interested to fill up the failed subject only.

**(NB: A candidate who has failed in any examination before 2025 and satisfying all above criteria shall not be allowed to fill up form as Compartmental candidate.)**

**DOCUMENTS TO BE PRODUCED BY THE CANDIDATE (EX-REGULAR. & REGULAR)**

- College Identity Card and wear in proper College Uniform (**Regular & Ex- regular students**)
- Original & Xerox copy of 10<sup>th</sup> Board Certificate & Mark sheet with Self-attested photocopy (**Reg. & Ex-Reg. Students**)
- Original CHSE Registration Card with Self-attested photo copy.
- Two nos. of Recent Pass Port size coloured photographs with College Roll number and name written on the back side with marker pen (If photo is not found in 3G form) (**Reg. & Ex-Reg. students**)

5. Original and Self-attested photo copy of Registration Card, Failed mark sheet to verify eligibility of **Compartmental case.**
6. Original and Self-attested photo copy of Registration Card, the previous year's failed mark sheet & Admit Card (**For Ex-Regular students**)
7. Original and Self-attested photo copy of Registration Card (**For Ex-Regular Students Registered upto 2025**) Appearing for first time.

#### SCHEDULE FOR EX- REGULAR CANDIDATES:

| Activity                           | Date with out fine   | Time                | Hall | Date with fine of 200/- | Date with fine of 600/- | O/C. form fill up Verifying Officer                                                                                                | Supporting Staff                                             |
|------------------------------------|----------------------|---------------------|------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| +2 Science & Vocational Ex-Regular | 01.10.26 to 09.10.26 | 10.00 am to 1.00 pm | S-1  | 17.11.26 to 19.11.26    | 23.11.26 to 25.11.26    | Mrs. F. Naz, L/Eng.<br>Miss S. Lakra, L/Math<br>Miss A. Ekka, L/Chem.<br>Miss A. Dung Dung, L/Zool<br>Miss S. Tudu, L/Phy.         | Mr. S. S. Mishra, LA/<br>Zool.<br>Mr. P. Samasi,<br>LA/Bot.  |
| +2 Arts Ex-Regular                 | 01.10.26 to 09.10.26 | 10.00 am to 1.00 pm | S-1  | 17.11.26 to 19.11.26    | 23.11.26 to 25.11.26    | Mr. L.K.D. Majhi, L/Eng.<br>Miss S. Bilung, L/History<br>Mr. D. Pradhan, L/Phil<br>Miss B. Naik, L/Pol. Sc.<br>Dr. D. Naik, L/Odia | Mr. P. Badaik, Lib.<br>Attd.<br>Mr. B. C. Sethy,<br>LA/Stat. |
| +2 Commerce Ex-Regular             | 01.10.26 to 09.10.26 | 10.00 am to 1.00 pm | S-1  | 17.11.26 to 19.11.26    | 23.11.26 to 25.11.26    | Mr. S. B. Jain, L/Com<br>Miss R. S. Tirkey, L/Com.<br>Mr. S. Sahoo, L/Com.<br>Mr. S. Sahu, L/Com<br>Miss P. Xess, L/Com.           | Mr. A. K. Pandey, LA/<br>Phy.<br>Mr. D. Hati, LA/<br>Chem.   |

#### SCHEDULE FOR REGULAR CANDIDATES:

| Activity                  | Date with out fine   | Time                | Hall | Date with fine of 200/- | Date with fine of 600/- | O/C. form fill up Verifying Officer                                                                                                | Supporting Staff                                             |
|---------------------------|----------------------|---------------------|------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| +2 Science & Voc. Regular | 26.10.26 to 29.10.26 | 10.00 am to 1.00 pm | S-1  | 17.11.26 to 19.11.26    | 23.11.26 to 25.11.26    | Mrs. F. Naz, L/Eng.<br>Miss S. Lakra, L/Math<br>Miss A. Ekka, L/Chem.<br>Miss A. Dung Dung,<br>L/Zool<br>Miss S. Tudu, L/Phy.      | Mr. S. S. Mishra, LA/<br>Zool.<br>Mr. P. Samasi,<br>LA/Bot.  |
| +2 Arts. Regular          | 30.10.26 to 03.11.26 | 10.00 am to 1.00 pm | S-1  | 17.11.26 to 19.11.26    | 23.11.26 to 25.11.26    | Mr. L.K.D. Majhi, L/Eng.<br>Miss S. Bilung, L/History<br>Mr. D. Pradhan, L/Phil<br>Miss B. Naik, L/Pol. Sc.<br>Dr. D. Naik, L/Odia | Mr. P. Badaik, Lib.<br>Attd.<br>Mr. B. C. Sethy,<br>LA/Stat. |
| +2 Com. Regular           | 04.11.26 to 11.11.26 | 10.00 am to 1.00 pm | S-1  | 17.11.26 to 19.11.26    | 23.11.26 to 25.11.26    | Mr. S. B. Jain, L/Com<br>Miss R. S. Tirkey, L/Com.<br>Mr. S. Sahoo, L/Com.<br>Mr. S. Sahu, L/Com<br>Miss P. Xess, L/Com.           | Mr. A. K. Pandey, LA/<br>Phy.<br>Mr. D. Hati, LA/<br>Chem.   |

The above Verifying Officer are requested to verify the original and attest the Xerox copies of Regn. Card and signature on the reverse of the application form of the candidates on behalf of the undersigned.

**LAST DATE OF FORM FILL-UP (WITH FINE Rs.600/-) – 25.11.2026**

So, the students, Parents & Guardians are required to be careful for filling up of forms latest by the above dates positively.

- No extension of dates for form fill up will be made under any circumstances.
- If any of the last date falls on Sunday or public holiday or subsequently declared as a holiday, the last date will be shifted to the next working day.

**BREAK UP OF FEES TO BE DEPOSITED BY A CANDIDATE AT THE TIME OF FORM FILL UP:**

| Sl. No. | Description                                                                                                                                                                   | Amount (Rs)             |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 1.      | Examination Fees                                                                                                                                                              | -- 200/-                |
| 2.      | Centre Charge                                                                                                                                                                 | -- 120/-                |
| 3.      | Enrolment Fees                                                                                                                                                                | -- 25/-                 |
| 4.      | Fee for memorandum of Marks (Pass/Fail)                                                                                                                                       | -- 100/-                |
| 5.      | Fees for Migration Certificate per candidate.                                                                                                                                 | -- 100/-                |
| 6.      | Fees for Pass Certificate per candidate.                                                                                                                                      | -- 100/-                |
| 7.      | Supervision fees                                                                                                                                                              | -- 30/-                 |
| 8.      | Cross list fees                                                                                                                                                               | -- 05/-                 |
| 9.      | Processing Fees                                                                                                                                                               | -- 50/-                 |
| 10.     | Fee for Examination form (3G)                                                                                                                                                 | -- 05/-                 |
| 11.     | Fee for Photo Printing                                                                                                                                                        | -- 20/-                 |
| 12.     | Fee for Coding                                                                                                                                                                | -- 25/-                 |
| 13.     | Computing fees                                                                                                                                                                | -- 20/-                 |
|         | <b>Total = Rs.800/-</b>                                                                                                                                                       |                         |
| 14.     | <b>1<sup>st</sup> Late fine (Per student)</b>                                                                                                                                 | -- 200/-                |
| 15.     | <b>2<sup>nd</sup> Late fine (Per student)</b>                                                                                                                                 | -- 600/-                |
| 16.     | Project Work Fees (per paper per student) For Reg. & Ex-Reg                                                                                                                   | -- 40/-                 |
| 17.     | Practical Examination Fee (per Practical paper per students)                                                                                                                  | -- 40/-                 |
| 18.     | <b>(N.B: In Biology paper one has to pay Rs- 80/- towards practical fee as it has two components: Biology-I (Bot.) &amp; Biology-II (Zoology and each Component Rs. 40/-)</b> |                         |
| 19.     | Change of Examination Centre                                                                                                                                                  | -- 500/-                |
| 20.     | Additional Centre charge for the candidates                                                                                                                                   | -- 50/- (Per candidate) |

H. Rhal  
03/10/26  
O/C,  
Examination

R. Mishra  
03-10-2026  
Principal  
Ispat H. S. School, Rourkela.  
Principal  
Ispat Higher Secondary School  
Sector-16, Rourkela-3

Copy to: BCR/GCR/GNB/ Cash Sect./Accts./Exam. File/College Group/ website.