

ISPAT AUTONOMOUS COLLEGE, ROURKELA

Reporting Template- Student Career Advancement

1. Details of Career counselling In-charge:

- a) **Name :** ALOK KUMAR NAYAK
- b) **Designation:** LECTURER IN CHEMISTRY
- c) **Email ID :** aloknayak838@gmail.com

2. Details of placement cell's Nodal officer.

- a) **Name :** ALOK KUMAR NAYAK
- b) **Designation:** LECTURER IN CHEMISTRY
- c) **Email ID :** aloknayak838@gmail.com

3. Date of Conducting Placement meetings.

- a) **Meeting 1 :** 17.02.2022
- b) **Meeting 2 :** 24.03.2022

4. Number of students attended the Placement meeting.

- a) **Meeting 1 :** 151
- b) **Meeting 2 :** 55

5. Whether Job openings & opportunities displayed on college's Notice Board & website (Y/N) : YES

Attach

To:

As discussed over call, please find enclosed tentative list of candidates shortlisted on preliminary interview stage. These candidates will be under going written test scheduled in coming week. Candidates who will successfully qualify both interview & written will be confirmed to you soon.

This is for your reference.

Regards,
Mamona
HR

From: Mamona Khatoon
Sent: 22 February 2022 11:49
To: hr@westernodisha.com
Cc: Chandra Lakra <chandra.lakra@westernodisha.com>; Pijva Kanti Das <pjiva.das@westernodisha.com>; Dipak Rajendrasingh Acharya <dipak.acharya@westernodisha.com>
Subject: Request for Campus Hiring @ TP Western Odisha Distribution Limited

Dear Sir/Mam,

Greetings from TP Western Odisha Distribution Limited (A Joint venture of Tata Power and Government of Odisha)

This is to inform you that we are planning for recruitment drive at your college on coming Thursday (23rd February, 2022) at 10 am. Would appreciate maximum candidates from your end. In line with the discussion we had, we request you to help us with list of candidates from your office.

Details are given below:

Eligibility: 1st Class (min 60%) B. Com (Commerce Graduate) who have passed out in 2017,2018,2019,2020, 2021 and will be passing out in 2022. Candidate must have 60% in Xth, XIIth standard, graduation & post-graduation. Must be proficient in MS Office.

Designation: Associate Finance –Commerce

Selection Process: Personal Interview only followed with document verification.

Selected candidates will be recruited in third party pay-roll and will be deployed in different offices located in Western Odisha.

Candidates willing to appear for Interview have to mandatorily carry xerox copy of all their academic marksheet, certificate, ID proof copy and CV for the interview.

For any doubt and clarification, please feel free to contact us.

Thanking you,
Regards,

Attach photo of Meeting no: 2

