YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Ispat Autonomous College
• Name of the Head of the institution	Mr. Premananda Pradhan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06612646060
• Alternate phone No.	06612646061
• Mobile No. (Principal)	9040937599
• Registered e-mail ID (Principal)	ispatcoll@rediffmail.com
• Address	Ved Vihar, Sector - 16, Rourkela
• City/Town	Rourkela
• State/UT	Odisha
• Pin Code	769003
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	11/06/2009
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**Dr. Sandhyarani Mohapatra**
• Phone No.	**06612656060**
• Mobile No:	**8249412818**
• IQAC e-mail ID	**iaqciacr@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://ispatcollegerkl.com/demo/iqac/cat_2/iqac_1690720693.pdf**
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://ispatcollegerkl.com/demo/iqac/cat_3/iqac_1690618524.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**71.50**	**2006**	**17/10/2006**	**16/10/2011**
Cycle 2	**B**	**2.33**	**2015**	**25/06/2015**	**24/06/2020**

6.Date of Establishment of IQAC	**17/07/2009**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	**1**

• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**No**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	**View File**

10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Getting prepared for the submission of the SSR for the NAAC third cycle 2. Promoting various out reach activities of the organisation through NCC and NSS 3.Getting back to the academic track which was disturbed due to the COVID -19

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Regularising the academic activities post covid	**done successfully**
Conducting exams timely and publishing the results timely	**Done successfully**
Encouraging faculties to involve in research activities	**articles published by the faculty members**

13.Was the AQAR placed before the statutory body?	**No**
• Name of the statutory body	

Name of the statutory body	Date of meeting(s)
Nil	**Nil**

14.Was the institutional data submitted to	**No**

AISHE ?	
• Year	

Year	Date of Submission
Nil	Nil

15.Multidisciplinary / interdisciplinary

Management of the institute is planning to develop the infrastructural facilities so as to accommodate multidisciplinary & Interdisciplinary Programmes when the state universities accept and implement NEP. Training and orientation Programmes on NEP for teaching & non-teaching staff will be organized to make them ready for multidisciplinary & Interdisciplinary Programmes.

16.Academic bank of credits (ABC):

The Institute will develop the IT infrastructure and software facilities required for adopting Academic Bank of Credit (ABC) facility for the students, when guidelines in this regard will be received from the competent authority like affiliating university.

17.Skill development:

The institute is planning to conduct certain Programmes on skill development like Tally & GST, Digital Marketing in association with private institutes. Vocational Programmes on skill development will be made part of the curriculum of regular degree program.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Some of the present courses like foundation course, Environmental studies are related with some social aspects of Indian society and these courses are integrated with the curriculum. However, the institute will make collaborations with some specialized institutes like Yoga centers, to teach Indian culture. Training sessions for staff will be scheduled at specialized training centers to train the teachers to integrate Indian Knowledge with the academic curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome-based Education (OBE): The institute has transformed the existing curriculum on OBE platform as per the NAAC guidelines. The PSOs, POs and Course Outcomes are designed for all

courses/programs being taught in the Institute. The institute has developed the teaching plan as per the OBE requirements

20.Distance education/online education:

The institute is planning for tie up with IGNOU to provide distance education from the institutional campus.

we are planning to provided e-contents to the students through our website.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**4**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	**1496**

File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2 Number of outgoing / final year students during the year:	**616**

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**616**

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1 Number of courses in all programmes during the year:	480

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.2 Number of full-time teachers during the year:	44

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.3 Number of sanctioned posts for the year:	46

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	356
4.2 Total number of Classrooms and Seminar halls	25
4.3 Total number of computers on campus for academic purposes	40
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	762.31

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific

Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institute follows the syllabus as prescribed by the affiliating University (Sambalpur University). But the course outcomes (CO's), Programme Outcomes (PO's), and the Programme Specific Outcomes (PSO's) are designed and developed by the institutions in the Governing Body Meetings after taking the recommendations from the academic council and other stakeholders of the institution.

In the course of the development of the PSO's, PO's, and the CO's the due importance has been given to the local, national, and global developments in the recent times. The programme specific outcomes and the programme outcomes are developed in such a manner that after the completion of the concern programme the student will be able to cater the needs of the society from local to the global scenario. To achieve the PO's, and PSO's the respective CO's of the individual subject paper are developed.

For Example one of the CO's of the Business Economics paper is that the student will be able to understand and analyse the Economics scenario of the national and international business. This will help to attain the PO that tells that the student will be fit for the local and global market services.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

2

File Description	Documents
Curriculum / Syllabus of such courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

This institution is adhering to the syllabus as provided by the Sambalpur university from time to time. The syllabus of the university for the Arts, Science, and the Commerce are based on the CBCS model applicable to all the affiliating colleges.

The syllabus of all the streams i.e. the Arts, Science, and commerce contain paper that inculcates the gender equality, human values, and environmental issues. Apart from the teaching the in the regular classes, the students are sensitised regularly on various occasions like welcome of new students, seminars both departmental and other occasions.

Various committees like anti ragging committee, and disciplinary committee also involved in enforcing these values among the students.

Students are also encouraged to take various short term courses on these aspects as provided by various online agencies such as SWAYAM, NPTEL and IGNOU.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

612

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**C. Feedback collected and analysed**

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

612

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

260

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The intake of the students in our institute is much diversified containing all categories of students including ST, and SC students. Apart from the categories there is also diversification of students on the basis of the level of knowledge they posses at the entry level of the course. We provide due attention to all categories of the students belonging to different level of learning.

From the beginning of each semester the faculty members are involved in personal interaction with the students to assess their level of knowledge. We conduct a preliminary class test to test the basic knowledge of the students. Based on personal interaction and the result of the class test the class is divided into slow learner and the advance learner.

One the students are identified then the slow learners are provided extra classes and doubt clearing classes to improve their level of learning.

For the advance learners various extracurricular activities are done such as the project works discussion on higher level on the respective topics are done. By the effort of the faculties by the end of the 1st year of the academics all the students are brought into a apparently same level

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2021	612	41

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institute tries to involve the students in all the level of academics by inducing participative learning methodologies. The departmental heads are free to design their own process of incorporating this.

Many of the departments go on study tours for enabling the students to learn while travelling to the source of information. The science departments involve them in various practical demonstrations to make them understanding the theory more deeply.

The commerce department and other departments of ARTs stream where more of the theory classes are taught they adopt case study discussions to increase the student's participative learning and induce problem solving capabilities.

Student level presentations are regularly conducted by all the faculties for the improving the oral presentation skills of the students. The students are also encouraged to participate the

seminars organised by the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college has two ICT enabled rooms having LCD projectors and audio visual fittings along with an internet facilities.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<u>Nil</u>
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	**No File Uploaded**
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institute strictly adhere to the academic calendar prepared at the beginning of every session. The academic calendar is prepared under the guidance of the Academic Bursar and it is duly approved at the academic council meeting held before the starting of the academic session.

The academic calendar so prepared is communicated to all the faculty members before the starting of the classes. The academic calendar

contain the detail schedule of the theory and practical classes, the dates of the internal examination, the dates of the term-end examination, and the dates of the seminar and presentations to be made in every department.

Periodical lesson plan and the progress of the every course is submitted to the principal by every faculty. The exam is conducted as per the time table and the results are also published at the appropriate time.

Any deviation from the academic calenders is required to be approved by the chairman of the academic council.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

41

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

4

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	No File Uploaded
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

15

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	**No File Uploaded**
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	**No File Uploaded**
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institute follows a systematic procedure of the examinations. The institute carries out the internal as well as the end-term examinations by its own. For the internal examination the faculty members of the respective papers are asked to submit two sets of the questions for the internal examination. Out of the two sets one set

comes in the examination. Regarding the end-tern examination the question paper are set by a panel of external experts. The experts send their question in a sealed envelope and these questions are kept in safe custody and are opened in the examination cell in the presence of principal and the controller of examinations. The examinations are carried out very strictly. Every examination hall is monitored in the presence of CCTV cameras centrally.

The complete process of examination is controlled by computer enables system where all the control of the hall arrangement, evaluation of the papers, publication of the results.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The course outcomes are the vital aspect of the teaching activity. The guidelines from the blooms taxonomy as prescribed by UGC and AICTE are being followed to design the course outcome of ever subject being taught by the organisation. Detailed discussions are made at the departmental level while the development of the course outcome.

Once the course outcomes are developed then it is communicated to the whole teaching fraternity in the academic counselling meeting. All the teachers are advised to carry out their classes so as they will be able to achieve the respective course outcomes at the end of the subject.

To inform the students about the course outcome the college makes adequate arrangements like uploading the course outcome at the website of the college. Distributing the booklet containing the rules and regulations and the course outcome of the every subject stream wise. The students are also made aware regarding the course outcome by the faculties at regular intervals in classes and other academic functions. The Pos and PSOs are displayed at the prominent places in the organisation such as student common rook and lobby of the college.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college has adopted the Outcome Based Education (OBE) pracrtices crom the acadeic year 2020-21 only. The attainment of the course outcome and the programme outcomes will be achieved only after the passingout of the student in the year 2022-23. The outcomes will be calculated in the year 2022 -23 only. Still the college is developing the means of evaluating the POs, and COs, and PSOs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

430

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

design its own questionnaire). Results and details need to be provided as a weblink

NA

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has provided a separate space in the form of a research cell for encouraging the faculty members to involve in research.

the research policy of the OSHEC has been adopted by the institute.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	**No File Uploaded**

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution is planning for developing dedicated centre for research and entrepreneurship development wing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**D. Any 1 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The extension activities of the college are mainly carried out from three different wings such as NCC, NSS, and the departments individually. The extension activities includes awareness programme on social issues like, Child labour, Swachh Bharat Abhiyan, literacy, Drug abuse, Employment generations etc.

The department also carries out blood donation camp. These bloods are given to the blood banks to be used in emergency medical needs.

By carrying out these extension activities we have successful enough in developing leadership qualities among themselves. The students learn the skill of management of the events and the team involved in the extension activities. Moreover the students have developed a sense of belongingness towards the society they live in.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

16

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

903

File Description	Documents
Reports of the events	[View File](#)
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructural and physical facilities to impart the teaching to the beneficiaries. The class rooms are well equipped besides; few of the classes are converted into smart classes. The Science Departments such as Physics, Chemistry, Botany, and Zoology have their own laboratories with all necessary equipments required for imparting practical training to the

students.

The institution has a separate computer lab for the students and also has a language lab for developing the communication skill of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution is located in bank of Koyal river. This place is very calm and quiet and having beautiful conditions of teaching and learning. It has a large play ground in which all types of sports are organised. The institute has sufficient number of sports equipment for the students to play with. The students enjoy various indoor games like badminton, carom, chess, etc.

There is also well equipped gymnasium for the students. The students are allowed to do physical exercise in the gymnasium under the supervision of the gymnasium in charge.

There is a open space auditorium for the performance of various cultural and official events of the institute.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a big library with above eighty thousand books that include text books, reference books, journals, periodicalsmagazines etc. bonafidestudents are provided institutional library cards on which fortnightly books are issued as the need/availability of the books. Students also use the Library reading room where necessary facilities are provisioned. The instution is in a process of installing ILMS.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**D. Any 1 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.11

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

28

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institute has only computer lab for the students. Though there is no Wi-Fi Connection in the campus but the lab is provided with the internet connection through LAN connection.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1496	**40**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

E. <5 Mbps

File Description	Documents
Details of bandwidth available in the Institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

101.02

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are different specific procedure for the utilization of physical facilities such as buildings, classrooms, laboratories, garden, play ground, Gym, drinking water systems ,sanitations ,hostels, etc. Separate dedicated teams are in place to oversee the planning made by the committees of the institution regarding utilization of different infrastructure. All areas are under CCTV surveillance. A complaint box is also there for receiving any complaint from all the stake holders regarding any problems arising during utilization of all infrastructures. After the approval by construction committee, finance committee and Principal it is placed before G.B. Then tender is floated and work order is placed after the negotiations. An adequate amount of fund is allocated in the college budget for the construction, renovation and maintenance of the physical and academic facility of the college. Besides that autonomy grant was utilised for the renovation and maintenance. Students have also proved themselves in games and sports in state, national and international level. We conduct annual athletic meet in order to encourage their skill and spirit. We have a gymnasium with separate facilities for boys and girls. The institute have one computers lab There are 25 number of well furnished class rooms and 5 laboratories .Three number of smart class rooms are available. For the maintenance of above facilities a budget has been provided by the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

483

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**D. Any 1 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	**No File Uploaded**
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

NA

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The instution has constuited the Alumni association but it has not been registered yet. But the instution is in a process of getting it registered. For the sake of motivating students the instution carries out Alumni activites under the Banner of " MO COLLEGE ABHIJAAN"

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The Vision and Mission of Ispat Autonomous College are reviewed and redefined in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in national policy for higher education. In the present context, the vision of the College is to be a global leader in education and a valuable partner in the evolution of a just, humane and inclusive society in India.

The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural and economic needs of the society. All these characteristics are reflected in its policies. High quality educational programmes and healthy practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, responsibility and social accountability.

The Governing Body and the Principal together work towards the designing and implementation of the institutional quality policy. The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Council, ICC, EOC, Purchase Committee etc. having well-defined roles and principles keeping in sync with the vision and mission of the College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institute imparts effective leadership quality in the top level authority. The authority flow from the general body and the decision of the general body are binding on all the employee of the organisation.

Still some major departments and functions are given autonomy to take their own decision. The Examination section and the Autonomous division of the institute operate independently. The officer in charge of the NCC, NSS and Hostel operates independently. They take only the policy guideline from the head and all the operational decisions are taken by the respective heads by their own.

In the same line the academic matters are also dealt. The major academic decisions are taken in the academic council meeting and the day to day academic matters are taken care by the head of the department independently.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The organisation has a strong mission and vision that is well reflected in the strategic plans of the organisation. These plans are well reflected in its activity. In every academic council meeting all the teaching staffs are communicated about the strategic plans of the organisation such as true and fair conduct of the examination, adhering to the academic calendar strictly, involved in the research and publication activities by the faculties.

At the same time the administrative departments are also strictly instructed to provide the smooth and accurate services to the stakeholders especially to students. The institute also adhere to the development of the societal needs

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Periodical meetings of the constituted committees are held to plan, execute, monitor and evaluate the intend activities. Also, various Academic and Administrative statuary bodies and committees are involved by the management to facilitate effective decision-making system of the college. The qualitative and quantitative factors of decision by any department are analyzed by the Governing Body. The process of decision making involves the following statutory bodies: the Governing Body, Academic Council, the Board of Studies, Administrative Council, Finance Committee, HODs and Co-coordinators. Apart from these, officials and the student forum has been consulted on matters of concern related to student activities. Most of the faculties are recruited through the process of selection carried out by the Service Selection Board, Government of Odisha as well as Governing body. Their service rule is governed by Odisha revised scale of pay rule (ORSP). The IQAC cell of the college beholds the performance indicator and learner centric environment of the institution for each academic year. The Administrative officer offers 24X7 service requirements especially for electricity, water supply and routine maintenance of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	**No File Uploaded**
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has a budgetary allocation for the welfare of faculty and staff. All staffs are included under Group Insurance policy under Govt. of Odisha. Annual increment for faculty and staff based on career advancement scheme. Each staff contributes to create funds for employee welfare which includes accidental death of employee, medical needs of the employee etc. The institution provides leave for faculty and staff training, skill up gradation, attending conferences, workshops, FDPs, refresher and orientation courses. Maternity and Paternity leave is provided. Gymnasium, yoga centre and facilities for sports and games have been created for the physical and emotional well-being of faculty and staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	**No File Uploaded**
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

6

File Description	Documents
Summary of the IQAC report	[View File](View_File)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College financial administration/management is largely delegated to the Accounts section headed by the Accounts Bursar and his team appointed by the Principal which apart from dealing with the day to day issues, involves the HoDs, Purchase Committee and finance Committees when crucial/emergent decisions are taken. For all purchasing done, the latest Financial-Procurement Mannuals on General Finance Rule (GFR) recommended by the Government of Odisha is strictly adhered to. Internal and external auditors, deputed by Government/GA departments visit the institution for auditing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Insitution has several committee which take review of finacial activities carried out during the year to ensure optimal utilisation of resources.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

To maintain the benchmark of academic, administrative and finance qualities in keeping with Vision and Mission of the institution while at the same time conforming to the mandates set by the UGC by strictly adhering to the New Model Choice Based Credit System Syllabus in curriculum implementation, consistent examination and

comprehensive evaluation process to the maximum benefit of the students. By provisioning Elective optional subjects and allowing atleast two chances to all graduate examineesto clear the backlogs within the stipulated three year degree courses not only ensures a healthy OTG (On-time Graduation) percentage but also incrementally adds to the annual GER (Gross Enrolment Ratio).IQAC is keen to design upcoming plans for integration of NEP in institute

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC regularly reviews the academic activities of the college and suggests necessary steps like conduct of extramural Seminars, memorial lectures, IQAC Seminars, workshops etc for academic excellence of both the teachers and the students. This move immensely enriches the students for which large number of students gets in to higher studies both inside and outside the state in various disciplines. This enrichment also facilitates their process of getting into various professions both in private and Governmentsectors. The excellence of the students can be measured through their scoring grades as most of them secure more than 90% of marks in their respective examinations. IQAC also monitors extension activities such as awareness programme on road safety, cybercrime, blood donation etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or	C. Any 2 of the above

international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality, provides equal ease of access to resources andopportunities regardless of gender. Gender equality is one of the major concern exists in the society. The institute promotes genderequality by taking following necessary initiatives:

a. Safety and security: The institute ensures safety and security to girl students by providing separate hostels equipped with CCTV camera and well fenced boundary wall. There are security personnel appointed for safety purposes.

b. Counseling: The faculty members do necessary counseling at their personal lvel as well as at the institutional level to the students to make them aware about the importance of the both gender in the society.

c. Common Rooms: The institute has well furnished and well ventilatedseparate common rooms for boys and girls to facilitate genderindiscrimination.

d. Medical Facilities- Medical facilities are available in college premises to provide first hand health care services to its staffs and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**D. Any 1of the above**

File Description	Documents
Geotagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution follows the practised methods of solid wastemanagment. The college campus is provided with several large waste bins located at prominent points were students crowd is maximum. The cardinal principles of recycle and re-use is explained offen to students. All degree Ist year students have a compulsory paper named AECC (Ability Enhancing Compulsory Course)with 6 credits wherein they have topics ranging from Resource Consevation, Pollution, Sustainable resource use, climate change and disaster management that helps students to gain comperhensive ideas about how to ensure an Eco-friendly ambience in the college campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks	**E. None of the above**

and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**D. Any 1of the above**

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institute has an active NSS wing which attempts to establish meaningful linkages between campus and community. There is no biasness of students on the basis of their lingual or communal background. Anti-Harassment and anti-ragging cell operating in the campus to maintain zero tolerance in the campus. Employee grievance cell, established in the campus works for betterment of staff members. Youth Red Cross wing operates in the institution aims to

promote of humanitarian value among students. YRC wing also provides financial assistance to disaster affected peoples of nearby places. Gender equality is comprehended and invigorated in the institution by providing counselling, safety, security, medical facilities and separate common room for boys and girls. Blood donation camp plantation, different awareness programme related to environment and road safety being conducted as practice for the purpose to serve the society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Value oriented education is prime importance of our institution. The institute organises various curricular and co-curricular activities to sensitize the students and the employees of the institution to constitutional obligations: values, rights, duties andresponsibilities of citizens which enables them to as responsible citizen. Following activities are organized by the institution to promote to constitutional obligations: values, rights, duties and responsibilities in our staff and students. Every year the institute celebrates Republic Day and Independence day with zeal and enthusiasm with flag hosting and different social activities.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other	C. Any 2 of the above

staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year. The celebrations include flag-hoisting, Project Exhibitions, Poster Presentations, Walks, Essay writing, andElocution. Eminent personalities are invited to motivate staff and students by their inspirational speeches on those days.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice

To serve the higher education needs of this locality to the best of ability and opportunity. To take and implement necessary steps to improve the holistic, academic standards of the institution.

2. Objectives of the Practice

a) Address the academic and infrastructural limitations of the institution by target specific activities b) Improve academic and administrative accountability.

3. The Context: The new CBCS syllabus needed more intensive academic exercises along with an extensive and comprehensive examination and evaluation. The rich academic and cultural tradition of this century old college in the present scenario needs to be maintained.

4. The Practice Timely conduct of all Mid- and End-Semester Examinations, evaluation and publication of error-free results within the academic calendar was achieved. Staff crunch has remained a limitation while the prevailing Covid-19 situation has further strained the calendar time that need extra efforts despite which the staff strived hard to meet the targets.

5. Evidence of Success: The prescribed Syllabus was covered through intensive online classes. Online Examination conducted successfully following UGC mandated and Odisha Government circulated guidelines and results published within the revised academic calendar. Several Webinars conducted to cover the Students Career Counselling, Extramural lecture needs. Faculty attended online conferences, seminars and also added to their research publications.

6. Problems Encountered and Resources Required Staff crunch, interruptions in power supply and network issues are the usual bottlenecks.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our endeavour is to provide excellent academic facilities that enable the students to face economic, social and environmental challenges. Followings are performance of the institution in an area distinct to its priority and thrust: Our Institute support needy and the under privileged students by providing financial assistance through student aid fund. Career counselling programmes are

conducted to groom the students about their higher studies as well as various job opportunities. A Extramural seminars are organised in every department by inviting eminent Scholars from different Universities and Colleges to enrich the intellectual understanding of the students. The college awards toppers, best graduates, best performers of different literary and cultural activities with medals, cash prize and certificates from sources of college fund and endowment.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Installation of Solar energy

2. Conducting Academic Audit, Green Audit, Energy Audit. regularly

3. Enhancing extension and out reach activities.

4. Promoting research and publication activity.

5. Library automation

6. Developing infrastructure.