



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ISPAT AUTONOMOUS COLLEGE
Name of the head of the Institution		Mr. Abani Kumar Jena
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06612646060
Mobile no.		9853447797
Registered Email		ispatcoll@rediffmail.com
Alternate Email		iqaciacr@gmail.com
Address		Ved- Vihar, Sector - 16, Rourkela
City/Town		Rourkela
State/UT		Orissa
Pincode		769003
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	11-Jun-2009
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. B. S. Chandel
Phone no/Alternate Phone no.	06612646060
Mobile no.	8637226415
Registered Email	ispatcoll@rediffmail.com
Alternate Email	iqaciacr@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ispatcollegerkl.com/naacfiles/aqar_2017-2018_1571290852.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ispatcollegerkl.com/demo/igac/c at 3/igac_1690618424.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.50	2006	17-Oct-2006	16-Oct-2011
2	B	2.33	2015	25-Jun-2015	24-Jun-2020

6. Date of Establishment of IQAC	17-Apr-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Departmental Seminars	13-Nov-2018	211

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[View Uploaded File](#)

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducted Departmental Seminar Career Counselling for students

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
No file uploaded.				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The feedback received from the alumni, parents, employers and the students throw light on the following points 1. The alumni, parents and employers expressed their satisfaction in general, over the curricular quality and progress during this academic session. 2. The students however expected further help in terms of subject specific crash courses, doubt clear classes and introduction of new and job oriented professional courses. 3. All the stakeholders are of the opinion that more hours be devoted for students to prepare them for all India competitive examinations as far feasible during the college hours.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	128	2064	121
BCom	Nill	192	1840	187
BSc	Nill	164	2853	147
BBA	Nill	32	32	26

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	481	Nill	34	Nill	34

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
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	Resources)				
34	34	4	4	2	Nil
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institute cares about the holistic development of the students. To achieve this objective all the teacher of the college are allotted with few students for guiding students at the personal level. The faculty guide is called as Mentor and the students are called as the mentees. The mentor mentee are required to meet twice in a month. In this meeting mentor and mentee required to discuss their problem related to academics, any problem related to the infrastructure of the institute and other facilities. The mentor not only tries to overcome the academic barriers of the student but also tries to motivate them to boost their moral strength. They encourage them to participate in various extracurricular activities and various competitions held in the college and other inter college events and competitions. The grievances and problems of the mentees if not possible to solve by the mentor at his level then he is required to report the same to the meeting in the academic council. The academic council after getting the information takes necessary actions to solve the problems of the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
481	34	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	34	12	Nil	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	2018-19	27/04/2019	10/06/2019
BCom	Nil	2018-19	27/04/2019	10/06/2019
BSc	Nil	2018-19	27/04/2019	10/06/2019
BBA	Nil	2018-19	27/04/2019	10/06/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances	Total number of students appeared	Percentage
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about evaluation

in the examination

No Data Entered/Not Applicable !!!**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ispatcollegerkl.com/demo/igac/igac_1690618786.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	115	105	91.30
Nill	BSc	Nill	149	141	94.63
Nill	BCom	Nill	192	177	92.19
Nill	BBA	Nill	30	22	73.33
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Promotion of Research and Facilities**

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	HISTORY	3	Null
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ALL	6
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	12	Nil	Nil
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				

No file uploaded.

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
96.98	24.53

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nill	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22671	1741965	1114	372316	23785	2114281
Journals	Nil	Nil	23	16015	23	16015
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	16	0	0	0	14	10	0	0
Added	0	0	0	0	0	0	0	0	0
Total	40	16	0	0	0	14	10	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>Physical Support facilities: i- For Practical classes laboratories are available. All necessary equipment/apparatus/fittings are procured and fixed/used as per standard laboratory designs for respective subjects. Government of Odisha has laboratory grants earmarked for Purchase of new equipment/apparatus almost on annual basis which is utilized to add facilities on incremental basis. The repair/renovation, electric, gas, water and drainage</p>
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facilities are also done on necessity/requirement basis by the local PWD department or sometimes utilizing the college development fund depending on exigency. ii- Laboratory assistants and Demonstrators(whenever available) usually take care of the daily maintenance and upkeep. A classwise/Semester wise register is maintained for recording daily lab activities with signature of the Class teacher and assistant. The department store maintains stock register with details of issue of items/apparatus/Chemicals etc. Malfunction/breakage/defects are also recorded. iii- The College has a huge library with around 80 thousand books, mostly textbooks along with references, journals, periodicals etc maintained manually on fortnightly basis by the Library staff. There is a system of book issue/return for students on a streamwise/Subjectwise/Classwise basis. Every bonafide student is issued a College Library card with authentic facsimile of the Principal along with the Students' ID cards which he or she has to submit at the time of leaving the College after obtaining NO-Dues clearance from the library office. There is a sprawling Students Library Reading room adjacent to the main library where books are displayed subject-wise for reading in the room itself. The main library remains open from morning 10am to evening 5pm, however the reading room remains open from 9am till 6-30pm. The library has washroom, drinking water, Xerox, First aid and Cloak room facilities. Fire-extinguishers and emergency exit provisions are also there. The library is utilized almost 100 of the time and by a large number of students on a regular basis. iv- There is a gym, a sports goods/items store room usually in charge of the PET. A large general open playground, a medium size ground, a Basket ball RCC ground and a Badminton facility within the College boundary. There is College Athletic association the members elected every year on Students' Union elections and functions following the laid down rules/guidelines of the college in the College calendar. Students utilize the Gym/Grounds/Items/facilities on a regular basis. An annual contingency money is utilized for maintenance. The classrooms along with bench tables-black boards are also fitted with fans, electric light and drinking water-wash room facilities in each corridor for the use of students.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	PMS, E-MEDHA, BYASAKAVI BHASABRUTI	269	Nil
b)International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
05	15	1	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports Cultural

No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The organization structure is such that, the academic, administrative as well as even the financial powers in regard to decision and/or choice of commodity purchase is percolated down from top to the bottom but the most important stakeholder, i.e. the students. The Principal as the head of the institution is supported by the Administrative, Academic and Accounts Bursars, Controller of Examinations and all Heads of the subject departments. Though comes directly under the authority of Government of Odisha, Higher Education Department, the day to day governance however is entrusted with different Statutory and NonStatutory bodies like the Executive Committee (Governing Body), The Academic Council, The Boards of Studies, Finance Development Committee, Purchase Committee. These Committees are represented under the Chairmanship of the Principal by teaching, non-teaching support staff, Student members, District administration, Engineering department and local medical fraternity, Parent/Guardian, Civil Society members, Alumni and Industry/Business represents thus including all stakeholders

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Academic curriculum is framed at the higher education department level in consultation with subject experts and all HEIs coming under are to follow

the subject-wise prescribed syllabus both for UG courses. However, the autonomous colleges enjoy the liberty of modification up to 20 and ratified by the esteemed members of the respective Boards of Studies. The college has been implementing the Choice Based Credit System (CBCS) syllabus since 2015-16 academic year. The Curriculum provides Core papers and Elective papers in subject along with Compulsory papers in Environment Studies, Communicative English and Quantitative aptitude and Logical reasoning for all Graduate classes across streams

Teaching and Learning

The HoDs assign subject-wise/Paper wise classes/periods of 45 minutes each to the teachers following weekly work load guidelines mandated by UGC and prescribed by the Higher Education Department, Govt of Odisha. The teachers are to maintain Daily lesson plans and Progress registers mentioning the daily Topics covered vis a vis prescribed in syllabus with their signature and date which is maintained in the department under the direct supervision of the HoD and checked/verified by the Principal supported by the Academic Bursar on routine visits to the departments. The teaching we follow is a fair blend of traditional BB and use of ICT mainly the LCD projected Power Point presentations. Apart from the class room teaching students take recourse to the Remedial/Proctorial Classes for doubt clearing other one-to-one counselling.

Examination and Evaluation

The Controller of Examinations with his team publishes the tentative exam schedule Semester-wise examination for both Mid-Sem and end-Semester in the beginning of the academic year. Following the Government prescribed academic calendar, exams are conducted with utmost transparency and diligence to make it fair and hassle free while maintaining the required confidentiality. The evaluation process also follows the set guidelines for Autonomous Colleges with a fair mix of in-house and external examiners earlier approved by the Academic Council and Board of Studies. On approval of the special examination committees and all

HoDs the results are published errorfree well within the time line. Grievances if any, with regard to readdition only is entertained. The Students Statement of Marks reflects both SGPA/CGPA as well as marks secured in each paper of the respective Semesters.

Admission of Students

The annual admissions in to all UG classes is done On-line, through the State run SAMS (Students' Academic Management System) where the portal managed by OCAC (Odisha Computer Application Centre), Bhubaneswar, following a stipulated Date-line, on its annual advertisements displays the Subjects, Strengths, Eligibility criterion, Reservation information, cutoff marks of the College etc. Students across the State and outside also apply online through the CAF(Common Application Form) that contain all bio, contact and academic details of the applicant, The merit list prepared and displayed on the SAMS state portal as well as the College Webpage and SAMS portal. The selection and admission information is sent to the registered mobile phone number of the applicants as well thus making the whole process timely, transparent and convenient.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	29/10/2018	01/11/2018	4
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GIS	Nil	SCHOLARSHIPS

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College financial administration/management is largely delegated to the Accounts section headed by the Accounts Bursar and his team appointed by the Principal which apart from dealing with the day to day issues, involves the HoDs, Purchase Committee and finance Committees when crucial/emergent decisions are taken. For all purchasing done, the latest Financial-Procurement Manuals on General Finance Rule (GFR) recommended by the Government of Odisha is strictly adhered to. Internal and external auditors, deputed by Government/GA departments visit the institution for auditing.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	No	Nil
Administrative	Nil	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. attempt to be made to improve the infrastructure facilities. 2. Library automation to be made 3. Faculties to be encouraged for the research activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free Campus 2. huge plantation 3. safe disposal of lab wastage 4. protecting the greenery of the college 5. minimum use of paper in communication within the institute.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. catering to the need of the tribal people of the locality

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Ensure conduct of at least two Career Counseling Sessions for Degree Final Year students, National Level seminars, Environmental awareness campaigns/meetings and Plantation programmes to be carried out especially with the active involvement of local community and alumni.