

OFFICE OF THE PRINCIPAL-CUM-SECRETARY, ISPAT (AUTO) COLLEGE, VED VIHAR,

ROURKELA-3

MINUTES OF THE GOVERNING BODY DATED 11.12.2016

The Governing Body met on 11.12.2016 in the office of the Principal-cum-secretary, Ispat (Auto) College, Rourkela at 11.30 a.m. in the presence of following members under the Chairmanship of Sj Subrat Tarai, Hon'ble M.L.A., Raghunathpalli and President, Governing Body.

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| 1. | Sj Subrat Tarai, Hon'ble M.L.A., Raghunathpalli | President |
| 2. | Dr Mrs. Pramila Panda, | Member |
| 3. | Mrs A.Hota, Reader in Zoology | Member |
| 4. | Mr A.K.Azad | Member |
| 5. | Mr T. Pasayat | Member |
| 6. | Mr B.N. Mohanty, Reader in Com.-Cum - Principal | Secretary |

At the outset, the Principal Welcome the President, G.B. & all members of newly approved Governing Body by the Govt. of Odisha in Higher Education Deptt. G.O.No28644/HE Dtd. 4TH October 2016.

At the beginning, the Principal deliberated the follow up action in response to the minutes of the Governing Body meeting dated 14.02.2016.

Agenda No-1 Confirmation and approval of minutes of last meeting dated 14.02.2016.

Resolution No- 1 The Resolutions taken in the Governing Body meeting dated 14.02.2016 was unanimously approved in toto. However, the Principal was requested to depute Sri T.Pasayat, Member, G.B along with a senior teaching staff to the office of the CDVO, Sundergarh regarding utilisation of barren building of Veterinary Hospital at Sector-14, Rourkela by Ispat College for opening of Dairy Farming Trade under Vocational Course. Again, Principal was advised to meet the Addl. District Magistrate and the R.T.O, Rourkela to provide City Bus facilities for our College students.

Agenda No-2 Approval of Budget for the F.Y 2016-17 for +2 & +3

B.N. Mohanty

Resolution No-2 After a thread-bare discussion and scrutiny of the estimated Budget for the Financial Year 2016-17 were approved separately for +2 & +3 Streams.

Agenda No-3 Creation of Teaching & Non-teaching posts.

Consequence upon the opening of Statistics subject in Degree level both in Science and Arts stream from the session 2015-16 the work load at par with the Govt. prescribed Yard stick was calculated for last three years and similarly at par with CBCS course introduced at Degree level from Academic session 2015-16 the work load was calculated for Economics Deptt. details of which given below.

Resolution No-3 Taking into consideration of aforesaid work load presented by the Principal, it was unanimously resolved to create 2nd post of Lecturer in Statistics and 3rd post of Lecturer in Economics subject. Further, a 1st post of Lab. Attd. Post In Statistics Deptt. was created.

Further, the Principal was requested to initiate steps to create such post at Govt. level with immediate effect.

Agenda No-4 Approval of appointments of Staff Selection Board candidates.

The Principal presented the list of fourteen lecturers (Selection Board for the State) sponsored by the Govt. of Odisha in Higher Education Department to appoint by the College in the scale of pay of Rs.9300-34800 with G.P.4600/- plus usual D.A. is admissible from time to time.

As per the instruction Appointment orders were issued details of which given below.

Sl. No.	Name of Lecturer	Subject	G.O.No. & dt.	DHE Order No. & Dt.	D.O.J/ Order No. & dt
1	MISS LAXMI MAJHI	ODIA	26373/19.9.16	35541/29.9.16	17.10.16(FN) 1156/5.10.16
2	MISS PINKI EKKA	HINDI	25931/14.9.16	35363/27.9.16	17.10.16(FN) 1135/5.10.16
3	MR REJIUS BARLA	ENGLISH	25958/14.9.16	35559/29.9.16	19.10.16(FN) 1150/5.10.16
4	MR BIRANCHI NARAYAN SAHOO	LOGIC & PHIL.	25955/14.9.16	35535/29.9.16	17.10.16(FN) 1165/5.10.16
5	MRS ANJALI DAS	ECO.	25937/29.9.16	35547/29.9.16	17.10.16(FN) 1123/5.10.16
6	MS. ANJANA KODAMASINGH.	ANTHRO.	25946/14.9.16	34090/26.9.16	17.10.16(FN) 1141/5.10.16
7	MS. PRANGYA PRIYADARSHINI SAHOO	ANTHRO.	25946/14.9.16	34084/05.10.16	17.10.16(FN) 1138/5.10.16

B. N. S.

8	MS. PRADHAN TULLY AMMA	COM.	25948/28.9.16	35095/28.9.16	17.10.16(FN) 1153/5.10.16
9	MR BIRAJ LAKARA	COM.	25943/14.9.16	35031/28.9.16	17.10.16(FN) 1129/5.10.16
10	MS. RASHMI KANTI TIRKEY	COM.	25943/14.9.16	35025/28.9.16	31.10.16(FN) 1126/5.10.16
11	MR DEEPAK KUMAR NAYAK	PHYSICS	26385/29.9.16	35529/29.9.16	17.10.16(FN) 1147/5.10.16
12	MS. BIJAYANI SUBHADARSHINI	PHYSICS	26385/29.9.16	35529/29.9.16	17.10.16(FN) 1159/5.10.16
13	MRS RAHIL TIGGA	BOTANY	25934/29.9.16	35523/29.9.16	17.10.16(FN) 1144/5.10.16
14	MS. SEBATI PRADHAN	CHEM.	25922/14.9.16	34499/29.9.16	18.10.16(FN) 1162/5.10.16

Resolution No-4 The aforesaid list was considered and approved unanimously for further course of action at D.H.E./Govt. level.

Agenda No-5 Enhancement of salaries of Management Staff

The Principal apprised the House that all Management paid employees such as Block Grant, Management Roll and Contractual engagement are claiming for enhancement of their salary. In pursuance of Resolution No-5 dated 14.2.2016 their salary were hiked by sanction of D.A. @ 40% to all categories w.e.f. 01.01.2016. The Block Grant employees were getting 40% D.A. from Management since 01.01.2016 and now the Govt. has sanctioned 25% enhancement on gross salary and declared further 15% towards E.P.F. contribution which is yet to receive.

Resolution No-5 Taking into consideration of aforesaid statement of the Principal and examining the financial position to meet extra load of expenses on payment of extra dose of D.A., it is unanimously resolved to enhance another 20% D.A. in favour of the employees under Management Roll, Contractual and Block Grant categories. However, the employees under Block grant category will submit an undertaking prior to receiving such enhanced D.A. to the effect that they will have no objection in refund of the 15% as & when they received from the Government as per G.O.No-33064 dtd 22.11.2016.

Further, it is resolved to enhance the remuneration of the Guest Faculties to Rs.400/- per class and subject to maximum of Rs 15000/- per month with effect from the session 2017-18.

Agenda No-6 Sanction of Fund for various construction work.

Principal rose following proposals of new constructions and renovation of existing buildings of the College.

- Construction of Dining-cum-kitchen for Girls' Hostel. J.E, Bisra has planned & estimated for Rs.13,50,000/ on our request.

B. Bisra

- b. Construction of Laboratory-cum-Store Room for Zoology Deptt. adjacent to existing Zoology Laboratory.
- c. Construction of Lavatory separately for Boys and girls besides East Block building.
- d. Urinal at 1st & 2nd Floor of Arts Block Building.
- e. Repairing of Boys' Common Room latrine.

Resolution No-6

The requirement of construction and repairing of above works was thread-barely discussed and unanimously resolved that the construction work under point (a) to be made on priority basis in adherence to the Govt. prescribed norms and point (d) & (e) should be worked out departmentally.

Further, the Principal was requested to put up Plan and estimate for point(b) in next meeting and for point No(e) steps may be taken to apprise the C.S.R., SAIL, R.S.P./ NSPCL for construction under CSR scheme.

Agenda No-7

Introduction of Sebati Devi and Laxmidhar Dev Award for the Best Girl & Best Boys students of the year.

The Principal placed the letter No 370 dated 10.12.2016 of Sj Subrat Tarai, M.L.A., Raghunathpalli for introduction of Students Scholarship in the name of Smt Sebati Devi and Sri Laxmidhar Dev from the current academic session 2016-17.

Resolution No-7

The above proposal was approved by the House with a clapping. However, the President clarified that the said scholarship amount will be of Rs.5000/- for Best Girl student of the year in the name of Smt Sebati Devi Award and Rs.5000/- for Best Boy student in the name of Sri Laxmidhar Dev Award will be borne Sri Subrat Tarai, M.L.A. Raghunathpalli & President, Governing Body, Ispat (Auto) College, Rourkela.

Agenda No-8

Any other matter with the permission of the Chair.

The Principal placed the grievances of the members of staff in the House which were examined and resolved as follows.

Grievances of Sri Bhusan Chandra Sethi and Sri Pradeep Kumar Badaik:-

Resolution No-8(i)

Taking into consideration of the contractual service period of Sri Bhusan Chandra Sethi and daily wage services of Sri Pradeep Kumar Badaik, it is unanimously resolved to regularise their service w.e.f. 01.01.2017 in the post of Lab. Attd. (1st post) in Statistics and in the post of Lib. Bearer respectively.

Grievance petition of Sri Hari Har Panda, Jr Clerk:-

Resolution No-8(ii)

The grievance of Sri Hari Har Panda, Jr. Clerk for promotion to Sr. Clerk was discussed. It is understood that after retirement of some Ministerial staff now only following Ministerial staff are in Roll.

1. Sri Bhojaraj Parija, Head Clerk (DP).
2. Sri Abhay Kumar Palai, Sr Clerk(DP).
3. Sri Manoranjan Mohanty, Sr Clerk (DP).
4. Sri Hari Har Panda, Jr Clerk (DP).
5. Sri Prafulla Kumar Mohanty, Jr Clerk (DP).
6. Sri Satyajit Sahoo, Jr Clerk (DP).
7. Sri Brundaban Behera, Jr Clerk (Management).

The 1977 yard stick at par with college work load justifies for one Head Clerk and three Senior Clerk including Accountant. Accordingly one post of Sr. Clerk and one post of Accountant are lying vacant.

From among the above ministerial staff mentioned against serial No.04 to 07 Sri Hari Har Panda and Sri Prafulla Kumar Mohanty have completed 28years of service in various important sections of the office.

Resolution No-8(ii)

Taking into consideration of all above facts it was unanimously resolved to authorise the Principal to issue Promotion letter in favour of Sri Hari Har Panda and Sri Prafulla Kumar Mohanty in the post of Senior Clerk w.e.f. 01.10.2016.

However, the beneficiaries will not be allowed for any extra financial benefits from the Management unless until it is received from the Govt./DHE

Appointment of Doctor for free medical check up of hostel inhabitants.

Resolution No-8(iii)

It is unanimously resolved to engage a Govt. Doctor/ Retired Doctor for free medical check up of Girls' Hostel inhabitants.

Principal is requested to negotiate with a suitable Doctor and put up the same in next meeting for approval.

Creation of vacant post for +2 & +3 stream as per prevailing yard-stick/work load.

Resolution No-8(iv)

Taking into consideration of various grievance petitions of Contractual/daily wage employees it is unanimously resolved to create various Non-teaching post by separating the +2 & +3 stream as per prevailing yard stick/work load and adjust the existing contractual and daily wage worker those who have completed at least five years of service.

Principal was requested to constitute a Committee for work out the matter at the earliest.

Enhancement of Development Fee paid by students.



Resolution No-8(v)

To improve the financial position of the college it is collectively resolved to enhance the Annual Development Fee w.e.f. academic session 2017-18 as per following rate.

ARTS & COMMERCE (+2 & +3) STREAM- Rs. 3500/-

SCIENCE (+2 & +3) STREAM- Rs. 4500/-

Approval of engagement of Daily wage worker during 2016-17

The Principal informed the House that the following workers have been engaged on daily wage basis during the current session.

- a. Sri Tuleswar Pasayat, Cash Section Peon
- b. Sri Pradeep Badaik, Office General Peon
- c. Sri Rajdeep Kansari, Day Watchman
- d. Sri Satyanand Singh, Cycle stand Watchman
- e. Sri Surendra Suna, Gardener
- f. Sri Ladukishore Das, Night Watchman
- g. Sri Narad Kansari, Night Watchman

They have been paid wage @ Rs.210/- per working day.

Resolution No-8(vi)

It is unanimously approved the engagement of above seven daily wage workers.

Salary enhancement for employees of Girls' hostel.

Resolution No-8(vii)

After a general consensus it is unanimously resolved to enhance the remuneration of the employees engaged in Girls' Hostel of the College. Those who have completed minimum one year of service will be paid Rs.1000/- in addition to their existing salary w.e.f. 01.01.2017.

Hiring of Sector-18 Ispat Vidyalay building from SAIL, R.S.P., Rourkela

President raised a unique proposal that after wind up of Ispat Vidyalay since last year the Building has been abandoned. Steps may be taken to get the same on sub lease basis on a token price from the competent authorities of SAIL, R.S.P.

Resolution No-8(viii)

With a fabulous applause it was unanimously resolved to authorise the Principal to initiate immediate steps to meet the competent authorities with a memorandum for allotment or sub-lease against a token price. The authorities may be convinced that the wards of R.S.P. employees will be the maximum beneficiary for higher studies if the said building will be used as extension bough of Ispat (Auto) College, Rourkela.

Introduction of B.Sc Computer Science and MBA course on out sourcing mode from the session 2017-18.

B.N.S.

GVA Technology, a Unit of Gyanvigyan Academy, MICR-32, Chhend Colony, Rourkela-769015 has introduced their Organisation for imparting B.Sc. Computer Science and M.B.A. Course on outsourcing basis.

College will provide all infrastructure e.g. Building, Furniture, Electricity, Computer Lab. etc. and allow them to conduct classes without disturbing other classes of bonafide students of +2, +3 & BBA streams.

Resolution No-8(ix)

A thread-bare discussion was made over the matter and unanimously it was resolved to authorise the Principal to made a committee to study the pros and cons of the course structure, Terms and conditions, Course fee, Securities factors on College property, benefits of the institutions and to safe guard of the interest of our students as a whole.

After finding of facts a Bi-Party Agreement must be made between the GVA Technology and Principal, Ispat (Auto) College, Rourkela before not below the rank of First Class Magistrate. Principal is requested to take adequate steps to start the course from 2017-18 academic sessions.

The meeting was concluded with a vote of thanks to the Chair.

Subrat Tarai
28/01/17
President
Governing Body

B. N. V.
28.01.2017
Principal-cum-Secy
Governing Body